



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, October 28, 2025

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, October 28, 2025, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:01 PM by President Mary Jane Tramontin

ATTENDANCE

The following members were present:

Mary Jane Tramontin, President
Steve Olsen, Vice President
Dorcas Musili, Secretary
Diane Hockett, Trustee

The following member was absent:

Sarena Shivers, Treasurer

Quorum was met.

Also present:

Naomi Norman, Superintendent
Brian Marcel, Associate Superintendent
Jennifer Banks, Director of Instruction
Edward Manuszak, Executive Director of Early Childhood
LaDawn White, Early Childhood Grant Manager
Michelle Pogliano, Assistant Director of Early Intervention Services
Althea Wilson, Early Childhood Family Services Coordinator
Alicia Kruk, Assistant Director of Preschool and Family Services
Beverly Davidson, Early Intervention Coordinator
Kim Whiren, Early Childhood Education Coordinator
Nancy Davis, Teacher Consultant and AFT FWISD Local 3760
TJ Greggs, Administrative Assistant to the Superintendent

APPROVAL OF THE AGENDA

Steve Olsen moved, Diane Hockett seconded, to approve the agenda, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Nays: None.

Motion carried.

COMMUNICATIONS: There were no communications.

PUBLIC PARTICIPATION: There was no public participation.

FINANCIAL REPORTS: Associate Superintendent Brian Marcel reviewed the financial reports for September 2025 and Early Childhood LeDawn White reviewed the Head Start financial reports for September 2025.

Dorcas Musili moved, Diane Hockett seconded, that the Board of Education approve the September 2025 Head Start financial report, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Voting no: None.

Motion carried.

PRESENTATION: Executive Director of Early Childhood Dr. Edward Manuszak and the Early Childhood Department administrative leaders shared their department presentation.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Superintendent Naomi Norman and Trustee Steve Olsen shared about the Kriseles introduction meeting held earlier in the day on October 28, 2025.

CONSENT AGENDA

Dorcas Musili motioned, Steve Olsen seconded, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the October 14, 2025, regular meeting.

047-25-26

The Board approved the following reclassification requests:

- Aiden Brady, current position: Level 1 Support, 1.0 FTE, 230 workdays, Non-Bargaining. Recommended position: Technical Assistant LCS/YCS, 1.0 FTE, 230 workdays, Non-Bargaining.
- Jaclyn Mullins, current position: Technical Assistant, 1.0 FTE, 230 workdays, Non-Affiliated. Recommended position: Technical Specialist II – LEA Site Coordinator, 1.0 FTE, 230 workdays, Non-Affiliated.
- Jessica Hunter-Brandon current position: TA YA EMU, 1.0 FTE, 185 workdays, Unit I. Recommended position: General Education Social Worker-205, 1.0 FTE, 205 workdays, Unit II.
- Madison Fisher current position: Teacher Young Adult SCI-205 Day, 1.0 FTE, 205 workdays, Unit II. Recommended position: Teacher Young Adult SXI-205 Day, 1.0 FTE, 205 workdays, Unit II.
- Shaquille Tipton current position: Teacher Assistant High Point, 1.0 FTE, 205 workdays, Unit I. Recommended position: Teacher Assistant ASD, 1.0 FTE, 185 workdays, Unit I.
- VACANT current position: Teacher Assistant – Milan LBC 1.0 FTE, 185 workdays, Unit I. This is a reactivation of the position.

048-25-26

The Board approved the following staff resignations:

- Heather Appelt, effective December 1, 2025

049-25-26

The Board authorized the administration to approve the contract with Hill Pedagogies Services Inc in an amount not to exceed \$50,000.00, as presented.

NEW BUSINESS – Great Start Readiness Program Subrecipient Contract 2025-26: Executive Director of Early Childhood Dr. Edward Manuszak shared details on the GSRP funding awarded with the Board.

Steve Olsen motioned, Dorcas Musili seconded, that the Board of Education authorize the administration to accept funding for the Great Start Readiness Program (GSRP)/ PreK for All for the 2025-2026 year, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Voting no: None.

Motion carried.

NEW BUSINESS – Updated WISD Policies – Second Read: Superintendent Naomi Norman discussed the updates to the board policies and mentioned amending a section of the board policy's language.

Diane Hockett motioned, Dorcas Musili seconded, that the Board of Education approve the updated WISD policies and amendments:

- 1) Policy #1420 – School Administrator Evaluation
- 2) Policy #1540 – Administrative Staff Reductions/Recalls
- 3) Policy #2340 – Field & Other District Sponsored Trips
- 4) Policy #2414 – Reproductive Health & Family Planning
- 5) Policy #2418 – Sex Education
- 6) Policy #5330.01 – Epinephrine Auto-Injectors
- 7) Policy #5340 – Student Accidents
- 8) Policy #6550 – Travel Payment & Reimbursement

Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Voting no: None.

Motion carried.

OTHER ITEMS OF BUSINESS – There were no other items of business.

BOARD OF EDUCATION REPORTS:

Trustees of the Board of Education spoke about the following:

- Trustee Olsen, Trustee Musili, and Trustee Hockett shared about their experiences at the Michigan Association of School Board's Annual Leadership Conference from October 24-25, 2025.

ADMINISTRATIVE REPORTS – Superintendent's Report:

Administration spoke about the following:

- Associate Superintendent Brian Marcel shared that the WISD's final audit report is being completed and will be presented at the next board meeting.

- Superintendent Naomi Norman asked the Board about signing a letter from Michigan Association of Intermediate School Administrators about concerns around the potential elimination or reduction of SNAP benefits during the federal shutdown.
- Superintendent Norman shared that the Washtenaw Democratic Party asked her if she would provide a presentation about the CTE millage on Saturday, November 1, 2025.
- Superintendent Norman shared details about WMBK's 3rd annual gala held on Sunday, October 26, 2025.
- Superintendent Norman shared about her experience at the My Future Fund Rise and Shine Breakfast held on October 23, 2025.
- Superintendent Norman discussed holding a closed session at the November 11, 2025 WISD Board Meeting to handle an attorney-client matter.
- Superintendent Norman shared that the funding for the Great Start Collaborative has been completely cut.
- Superintendent Norman shared details about the election watch party that would take place on November 4, 2025.
- Superintendent Norman shared details on the jail graduation ceremony.
- Superintendent Norman discussed the ICE family pick ups that have been occurring in the community.
- Superintendent Norman shared about her experience on the Washtenaw County Underground Railroad tour she took on October 20, 2025.
- Superintendent Norman discussed about being a speaker at the Teacher-Powered Schools National Conference on October 24, 2025.

ADJOURNMENT

The meeting was adjourned at 7:34 PM

Respectfully submitted,

Dorcas Musili, Secretary
Washtenaw ISD Board of Education