



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING MINUTES**

**Tuesday, September 10, 2024**

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, September 10, 2024 in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

**CALL TO ORDER**

The meeting was called to order at 5:00 PM by President Diane Hockett.

**ATTENDANCE**

**The following members were present:**

Diane Hockett, President  
Mary Jane Tramontin, Vice President  
Sarena Shivers, Treasurer  
Steve Olsen, Trustee

**The following member was absent:**

Theresa Saunders, Secretary

**Quorum was met.**

**Also present:**

Naomi Norman, Superintendent  
Cherie Vannatter, Deputy Superintendent  
Brian Marcel, Associate Superintendent  
Matthew Cook, Chief of Information Officer  
Melissa Paschall, Special Education Supervisor/Principal  
TJ Greggs, Administrative Assistant to the Superintendent

**APPROVAL OF THE AGENDA**

**Steve Olsen moved, Mary Jane Tramontin seconded, to approve the agenda, as presented.**

**Ayes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen**

**Nays: None.**

**Motion carried.**

**COMMUNICATIONS:** Superintendent Naomi Norman shared about a donation from C3 industries for Washtenaw's My Brother's Keeper in the amount of \$5,000.00.

**PUBLIC PARTICIPATION: There was no public participation.**

**FINANCIAL REPORTS –** Associate Superintendent Brian Marcel reviewed the financial reports for July 2024.

**EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE:** Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Superintendent Naomi Norman shared her experience meeting with Secretary of Education Miguel Cardona during his bus tour through Michigan.
- Superintendent Norman shared the about the Talent Together discussion between Secretary Cardona and teaching apprentices and mentors from East Lansing Public Schools who are involved with the Talent Together program.

**CONSENT AGENDA**

**Sarena Shivers moved, Steve Olsen seconded, that the Board of Education approve the minutes and Superintendent’s recommendations in the Consent Agenda, as presented.**

**Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen**

**Voting no: None.**

**Motion carried.**

**Approval of Minutes**

The Board approved the minutes of the August 20, 2024, regular meeting.

**024-24-25**

The Board approved the following employment recommendations:

- Aiden Brady as an Intern in the Technology Department.
- Armeka Richey as an Office Professional II.
- Anna Varitek as a Teaching Assistant – Dexter High School Local Based Program.
- David Biesiada as an Intern in the Technology Department.
- Elisabeth Clapp as a Teaching Assistant.

**025-24-25**

The Board approved the following reclassification requests:

- Ann Hockenberry, Teacher Consultant - WL, .50 FTE, 185 Workdays, Unit II to Teacher Consultant WL, 1.0 FTE, 185 Workdays, Unit II.
- Steven Hall, General Education Social Worker, 1.0 FTE, 205 Workdays, Non-Affiliated to General Education Social Worker, 1.0 FTE, 185 Workdays, Non-Affiliated.
- Vacant, GSRP Early Childhood Specialist, .50 FTE, 230 Workdays, Non-Affiliated to GSRP Early Childhood Specialist, 1.0 FTE, 230 Workdays, Non-Affiliated.

**026-24-25**

The Board approved the following staff resignations:

- Christian Kosky, effective August 26, 2024.
- Kimberly Danger, effective August 22, 2024.

**027-24-25**

The Board approved the following staff retirements:

- Lee O’Neal Jr, changing his retirement effective date from December 31, 2024, to August 31, 2025.

**UNFINISHED BUSINESS – WISD Vision Statement:** Superintendent Naomi Norman shared the current progress of the revamping of the WISD’s vision statement. The Board of Education along with Deputy Superintendent Cherie Vannatter shared their thoughts and discussed the next steps for the vision statement.

**NEW BUSINESS – Honey Creek Lease Renewal 2024-2029:** Associate Superintendent Brian Marcel addressed the Board regarding the new lease for the space occupied by Honey Creek in High Point. The lease is for a five-year term from July 1, 2024, through June 30, 2029.

**Mary Jane Tramontin moved, Steve Olsen seconded, that the Board of Education authorize the administration to execute the attached five-year lease with Honey Creek Community School, as presented.**

**Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers Steve Olsen**

**Voting no: None.**

**Motion carried.**

**NEW BUSINESS – Rescheduling October 8 and October 22, 2024, Board Meetings:** Superintendent Norman addressed the Board regarding rescheduling the October 8, 2024 Board meeting to October 15, 2024 and rescheduling the October 22, 2024 board meeting to October 29, 2024.

**Steve Olsen moved, Sarena Shivers seconded, that the Board of Education authorize the rescheduling of the October 8, 2024, and October 22, 2024 meetings, as presented.**

**Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen**

**Voting no: None.**

**Motion carried.**

**NEW BUSINESS – Authorization of Closed Session**

**Sarena Shivers moved, Steve Olsen seconded, that the Board of Education convene in closed session under Section 8(1)(a) for the purpose of conducting the Superintendent’s evaluation, as presented.**

**Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen**

**Voting no: None.**

**Motion carried.**

**RECESS**

The Board went into recess for Closed Session at 6:49 PM under Section 8(1)(a) for the purpose of conducting the Superintendent’s evaluation.

**RECONVENE**

The board reconvened at 7:55 PM to continue open session.

**OTHER ITEMS OF BUSINESS:** There were no other items of business.

**BOARD OF EDUCATION REPORTS:** President Hockett shared the information about the MASB Regional Policy Advocacy Meeting on October 14, 2024 at Livingston ESA and encouraged trustees to attend.

**ADMINISTRATIVE REPORTS - Superintendent’s Report:** Superintendent Naomi Norman addressed the Board, speaking about the following:

- Update on the special education millage information campaign

**ADJOURNMENT.**

The meeting was adjourned at 8:01 PM

Respectfully submitted,

Theresa Saunders, Secretary  
Washtenaw ISD Board of Education